

Twin State Radio Club, Inc.

Official Meeting Minutes

[A.] Call to order: **(1.)** A meeting of Twin State Radio Club, Inc. was held at Mickey's Cafe on: Saturday, 1/13/2018. Meeting Opened at: 9:33 AM

(2.) Officers in Attendance:

Attendees included: President: [] William Wallace ☒ Vice President: David McGaw
☒ Secretary: Michael Balog; ☒ Treasurer: David Colter; ☒ License Trustee: Alan Bradford

[B.] A Quorum (20%) of Voting Members is present: x **Yes** □ **No**

[C.] Approval of previous meeting's minutes (Record date of approval below):

[] Approved as read:

[] Approved with following corrections:

[I.] Membership Sign In: 18 members present, exceeding the required minimum 20 % quorum for business transactions.

[II.] Old Business: President Bill Wallace, N1EMF, [Absent.] Dave Colter, Treasurer, WA1ZCN; opened the meeting with announcements and introductions.

[III.] Report Summaries: [A.] President: Bill Wallace, N1EMF. (Absent due to Winter Storm – icy Roads).

(1.) General Discussion of BOD* Meeting: Friday, 1/12/2018. by **David Colter, Treasurer;** will report on it later in the meeting. **(2.)** Topics covered will be on "The budget, dues increase, capital expenses, radio equipment choices, and allocation planning". { * BOD = Board of Directors. }

[B.] Vice President Report: David McGaw, N1HAC. (1.) Discussion on the presentation at the end of the meeting, will be on HF Radios: ICOM 7200 Vs. ICOM 7300, similarities and differences, which models would be better for T.S.R.C. emergency communications usage.

[C.] Secretary Report: Mike Balog, KB1ELY: (1.) Requested Membership Present read copies of Dec. 9, 2017 Meeting minutes. Motion made to accept the Minutes. Membership accepted carried the motion.

[D.] Treasurer Report: David Colter, WA1ZCN: (1.) Balances of Accounts: [As of 12/11/2017]: (a.) Checking: \$ 3,288.77; (b.) Savings: \$ 18,232.90; (c.) The C.D.: \$ 13,000. (d.) Income: \$580.00 **from Dues and donations, Nearfest Sales, (2.) **Dues Increase Needed:** Mentioned the need to increase the dues from \$ 20 to \$24 annually for the first time in years to cover the increase in operating expenses in accordance with the T.S.R.C. By-Laws.**

[E.] Trailer /Transportation Committee Reports: Alan Bradford, AE1H:(1.) Discussion on the need for custom built battery containment boxes for the Communications Trailer, who a possible vendor would be locally who could weld the boxes together. **(2.)** Various work still needs to be done on the trailers. Dealing with the battery box, vent gaskets, and the tower trailer stability jack installation. **(3.)** Plans to take the comm. trailer down to the CVFMA Swapfest on Saturday, February 10, 2018 at the VFW Post in Springfield, VT.

[F.] Repeater Committee Report: Dave McGaw V.P., N1HAC: (1.) Access Difficulty: Discussed road access was acceptable, it was plowed to gain access to the radio tower. However, he could not get past the gate lock due to the below zero Winter Temps, and ice. **(2.) 2 Meter, 440, and 220 Mhz Systems** - Fine, but need new controllers for better **(3.)** Treas. David Colter, mentioned differences between two different controller brands. **(4.) Power Supply Discussion:** Mentioned changing out the current power supply to a switching power supply. **(5.)** David Colter mentioned the repeaters are 40 years old, continuing to work okay. Have spare parts for them but additional parts are drying up. **(7.)** The repeaters need occasional adjustments in power and frequency.

[G.] Constitution, ByLaws, Committee: Treas. David Colter, WA1ZCN, (1) Discussion regarding N.H. Attorney General charity registration filing.

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AG's Office, Charity Division, questioned whether TSRC is indeed a charitable organization per their definition. Need to send them a copy of the IRS Determination letter given the T.S.R.C.

(2.) A dues increase from \$20 to \$ 24 annually is required to cover the increase in operating expenses to offset that have exceeded our annual income.

[H.] BoD {Board of Directors} Meeting: Treas. Dave Colter, WA1ZCN: (1.) Discussion Ideas: (a.) Obtaining additional HT's for Emergency Go Kits, and for New Hams to assist them in starting their new hobby. (b.) CVMA Swap Meet, on Saturday Feb.10, 2018 to be held at the Springfield, VT. VFW Post. (1.) Plans for T.S.R.C. tables at the CVFMA Swapfest. (a.) Disposition of excess donated radio equipment - Inventory Planning, need 3 – 4 people. Suggest going through Club owned equipment stored at World H.Q. to determine which equipment could be sold to thin out the inventory and increase our capital funds to acquire new needed equipment. (b.) Dues Increase to \$24 annually to balance the budget as per the Constitution & Bylaws. (c.) Board discussed possible blanket authorizations from the membership to the BoD, allow the BoD to make certain regular expenditures such as insurance, state fees, etc. between the meetings. Pros and con's discussed. (d.) HF Radio Choices – progress, "fancy" vs "rugged features". {Icom 7200 Vs. Icom 7300 models}. (e.) Repeater Controller/power supply choice status/plans (N1HAC). (f.) Decision on QuickBooks accounting software, (g.) License Course - Still need coordinator, planner. (h.) Signed corrected letter to Carey Heckman for his conations to the T.S.R.C. (I.) Used Laptops Vs New Ones: with Windows 7 to be acquired thru a ~~used~~ Hanover, N.H. Vendor. (1.) for the sum of \$200 each. We have his name and contact number, can get mint condition used laptops with new batteries instead of expensive new ones, as a cost cutting measure.

IV.] NEW BUSINESS: (Record descriptions, motions, seconds, votes.)

(A.) David Colter, WA1ZCN: (1.) Discussion on BOD Meeting: (a.) Accounting Update: Discussion on purchase of New "Quickbooks Accounting Software" for The T.S.R.C. financial records. (b.) Alan Bradford, Trustee, suggested we buy the latest version of "Quickbooks" as several people in the Club use and are familiar with this system. (c.) Dave Colter, Treas. made a motion to purchase "QuickBooks Software" for the T.S.R.C. The motion was carried.

(B.) Amateur Radio Course Training: Dave Colter, Treas. (1.) Discussion on necessity of offering new ham radio license course(s). Would increase the awareness of Amateur Radio in the general public and increase club membership as a result of those passing license requirements. Also it is part of the purpose outlined in the TSRC Constitution. (2.) Would need volunteers to willing to run the classes. (3.) Nicole DeShone, KE8DHM, expressed interest in an Advanced Class course.(a.) Dan MacMartin, AB1ZE said he would assist with putting the course together and teaching.

(C) Used Vs. New Laptop Computers: Dave Colter, Treas. WA1ZCN: Discussion, made a motion to purchase Four (4) used laptop computers with new batteries from the Hanover vendor. As a cost saving measure instead of new ones. Could replace them every 5 years, due to improvements ~~to~~ in equipment and operating system. Alan Bradford, AE1H; suggested using one laptop just for QuickBooks accounting software, but Dave Colter pointed out the need to keep them ready for emergency use. (2.) Motion to purchase four (4) used Windows 7 laptop computers with new batteries for up to \$_____ total. The motion carried. (3.) Ed Stammer, KC1FWS volunteered to be the "club IT person" to maintain the computers since he is in the business.

[VI.] Motion to Adjourn: Motion carried by voice vote. The business meeting ended at 10:55 AM.

VII.] Educational Session: Vice President; **David McGaw, N1HAC.** Presentation on the criteria for choosing HF Radios: ICOM 7200 Vs. ICOM 7300, similarities and differences, which models would be better for T.S.R.C. emergency communications and Field Day usage.

Mike Balog, KB1ELY Saturday: December 10, 2017

T.S.R.C. Secretary: Date of Approval:

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